

Meeting date: 13 January 2010

SCHEDULE OF REGULAR ITEMS

Item	Frequency	Date of next review
<ul style="list-style-type: none"> • Review of complaints 	Each meeting	13 January 2010 17 March 2010
<ul style="list-style-type: none"> • Summary of new guidance & Standards for England bulletins 	As arising	
<ul style="list-style-type: none"> • Conference feedback 	Annual report	17 May 2010
<ul style="list-style-type: none"> • Annual review of work programme (reported to Council) 		17 March 2010
<ul style="list-style-type: none"> • Review of Constitution policies: <ul style="list-style-type: none"> • + Planning • + Code of Conduct and Member / Officer Protocol • + Monitoring Office Protocol 	At least one item reviewed annually	17 March 2010
<ul style="list-style-type: none"> • Training (Standards Committee and Council) • Induction package 	Annually	17 March for post May elections
<ul style="list-style-type: none"> • Report on quarterly and annual returns 		
<ul style="list-style-type: none"> • Review terms of reference of Standards Committee 	Annually	Post May elections

WORK PROGRAMME FOR STANDARDS COMMITTEE

SPECIFIC TASKS

Task	Assign dates	
<ul style="list-style-type: none">• Service standards	November 2009	Completed
<ul style="list-style-type: none">• Communications: develop plan• Execute plan	January 2010 March 2010	
<ul style="list-style-type: none">• Develop Governance website	July 2010	
<ul style="list-style-type: none">• Consider Ethical Governance awards	July 2010	